

RESUME

CHUNATI NAYAK

S/O – Bipra Nayak

At- Qr. No. – A/59 , Construction Colony

Po – Rourkela - 7

Ps-Tangarpali

Rourkela-769007,

Dist-Sundargarh, (Odisha)

Mob.No:-+91 8249292359, 8280688155 .

E-mail Id- chunatinayak123@gmail.com

INTER PERSONAL SKILL

Positive attitude and towards other self motivated belief and hard work and confident with analytical best of my mind who prefer to take responsibilities. Active team member who effectively collaborates with the levels of staff members and quality relationship with others.

STRENGTH :

My learning and positive attitude in each and every situation helps me in remaining dedicated to my work .

ACADEMIC PROFILE -:

Educational Qualification	Name of School/college	Name of the Board/university	Year of passing	Percentage (%)
10 th	Sonaparbat High School ,N.k.Nagar	B.S.E Odisha	2010	45.5%
+2 Arts	Sushilavati Women's Jr. College , Rourkela	CHSE , Odisha	2012	58.16%
Graduation	Govt. (Autonomous) College, Rourkela	Sambalpur University	2015	60.25%
PG	Govt. (Autonomous) College, Rourkela	Sambalpur University	2020	77%

WORK EXPERIENCE :

- One year worked experience as data entry at BSNL Office in Rourkela .

TECHNICAL SKILLS :

- PGDCA from GIIT Institute , Modern India in the year 2014 .

INTERPERSONAL SKILL

- Ability to rapidly build relationship and set up trust .
- Confident & Determined .
- Ability to cope with different situations
- Work well as part of team .

PERSONAL DETAILS-:

NAME : Chunati Nayak
DATE OF BIRTH : 12th April 1995
FATHERS NAME : Bipra Nayak
NATIONALITY : Indian
GENDER : Female
MARITAL STATUS : Married
LANGUAGE KNOWN : English, Hindi, Oriya.

DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and bear the responsibility for the correctness of the above mentioned particulars.

DATE-

PLACE- Rourkela

Signature