

CURRICULUM VITAE

NEHA BISWAKARMA

Address: AT – Sawmill (Lungei), B.Tarang
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OBJECTIVE

Dedicated and driven officer committed in ensuring the safety and security of people in the workplace by establishing and providing the procedures and policies for a safe environment.

PROFILE

To integrate my professional qualification, skills and work experience with my personal interest and drive in the emerging concepts for a challenging and enriching journey, ultimately leading to the value addition to the organization.

EDUCATIONAL QUALIFICATION

| EXAM PASSED | BOARD / UNIVERSITY | YEAR OF PASSING | MARK / PERCANTAGE | DIVISION |
|-------------------------|----------------------|-----------------|-------------------|----------|
| 10 TH MATRIC | BSE, ODISHA | 2015 | 50.00% | 2nd |
| +2 (COMMERCE) | CHSE, ODISHA | 2017 | 51.07% | 2nd |
| B.COM | SAMBALPUR UNIVERSITY | 2021 | 45.00% | 3rd |

MAJOR STRENGTH

- ❖ Willing to take extra responsibilities to get the work done
- ❖ Discipline and believe in hard work.
- ❖ Excellent Inter Personal Relationship Skills.
- ❖ Punctual and Sincere towards job.

SKILLS

- ❖ High ability to calculate basic material strength & Strong skills.
- ❖ Have a good aptitude and problem solving skill.
- ❖ Possess good communication skills and leadership.
- ❖ Completed PGDCA course for APTECH in 2018

PERSONAL INFORMATION

Name: NEHA BISWAKARMA
Father Name: Bali Biswakarma
Mother Name: Priyanka Biswakarma
Date of Birth: 11/02/2000
Gender: Female
Marital Status: Unmarried
Nationality: Indian
Religion: Hindu
Language Knowledge: English, Hindi & Odia

EXPERIENCE

❖ FRESHER

DECLARATION

I do hereby solemnly declare that all the information furnished is true to my knowledge and best to my belief.

Place: ROURKELA

(NEHA BISWAKARMA)

Date:

Signature